

**Otto Township  
Regular Board Meeting  
February 8, 2024**

**Regular Meeting Call to Order**

The regular Board meeting was called to order by Supervisor Walt Brimmer at 7:10 p.m. in the Otto Township Hall located at 5458 128<sup>th</sup> Ave.

**Pledge of Allegiance**

All members of the Board and audience took the Pledge of Allegiance.

**Roll Call**

Board Members Present: Justian-Murray, Budde, Martin and Brimmer.

Board Members Absent: Eichenberg

**Approval of Agenda**

The agenda was approved by implied consent as presented.

**Approval of Minutes**

The minutes of the January 11, 2024 meeting, were approved by implied consent.

**Approval of Vouchers**

Payroll check vouchers ##2899-#2906 in the amount of \$3,553.99 and accounts payable check vouchers #2907-#2923 in the amount of \$4,497.63 for a total of \$8,051.62 were approved by implied consent. The treasurer will need to transfer \$10,000.

**Reports**

**Treasurer's Report**

- The treasurer gave the treasurer's report.

**Clerk's Report**

- The Clerk gave a summary of the correspondence received. The ballot box has been installed.

**Reconciliation Reports**

- The Supervisor reviewed the reconciliation reports.

**Zoning Enforcer Report/Supervisor Report**

- There were several phone calls on property from realtors. There were a few complaints on junk. Not too much to report.

**Planning Commission Report**

- The Planning Commission met on February 6, 2024. Mary Justian-Murray was the only member to attend the meeting. The other members did not attend.

**Road Commission**

- A summary of the Road Commission activities was presented. The did purchase a new truck.

**Website Report**

- The website is continuing to be updated.

**Community Happenings**

- Pole barn fire was discussed. Carol Keck, the previous clerk, was injured in an accident.

**Public Comments**

- There were no public comments.

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**Open Issues**

Hall Addition

- Start dates will be discussed. The election dates will need to be taken into consideration..

Road Projects

- We will be discussing projects.

Cemetery

- There was discussion on the tree removal. There has been some vandalism on one of the headstones.

Fire Department Stand-by Fees / Downed power lines

- We will have additional discussion on this topic.

Ballot Box

- The ballot box has been installed.

Ordinance Amendment

- The attorney commented that the wording in the amendment looked good. The Planning Commission will need to hold a public hearing. A notice will need to be published.

**New Business**

Wage Review

- The proposed wages will be discussed at the budget hearing meeting.

Budget Review

- The budget information will be presented at the March 21, 2024 meeting at 6:30 p.m.

ARPA Funds Obligation Report

- The report is due April 30, 2024.

Sign Quote

- We have received a quote for sign replacement.
- Motion by Justian-Murray supported by Martin to approve replacing the sign in the amount of the quote. Roll call: Justian-Murray-yes; Budde-yes; Martin-yes; Brimmer-yes. Ayes: 4. Nays: 0. Motion passed 4-0.

Training Opportunities

- No training was discussed.

**Adjournment**

Motion by Brimmer supported by Martin to adjourn the meeting. Ayes: 4. Nays: 0. Motion passed 4-0. The meeting adjourned at 7:45 p.m.

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Walt Brimmer, Supervisor

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Patricia Budde, Clerk